



To: Hill Staff

From: Ellen Ryan

Re: Rainy Day Afternoon Bus Pick-up and Supervision

If it is raining at 3:00 p.m., transportation will be notified, and the buses will be directed to enter the campus through the driveway off of Iroquois Avenue and park down the driveway along our north field. Buses will exit onto Anaheim Road. We will make a P.A. announcement to signify a rainy day bus procedure.

Please read the following to your students:

1. If you are taking the school bus home right after school, please go to the appropriate building.

<u>100 BUILDING</u>	HI-1, HI-2, HI-3	MR. PERRUCCIO
<u>A-BUILDING</u>	HI-4, HI-5, HI-6	MR. BORJA
<u>200 BUILDING</u>	HI-7, HI-8, HI-9, HI-10	MS. KERNS
<u>300 BUILDING</u>	HI-11, HI-12, HI-13	MS. RYAN

2. **Line up in a straight line against the lockers. One body part should be on a locker at all times. This will leave room for people in wheelchairs.**
3. Stay in the building until the Academic Coach calls for you to exit the building and board your bus.
4. Walk quietly out of the building and watch for Mr. Davis or Ms. Holland to direct you to your bus.
5. You will need to walk between buses in order to board the bus.
6. The Study Center will be open on rainy days, Monday – Thursday only.
7. On rainy days, the 4:30 p.m. late bus will pick up students in the front of the school, as usual. Remember that you must have a bus pass to take the late bus. There is not late bus on Friday.

DIRECTIONS TO TEACHERS WHO HAVE BUS SUPERVISION

1. Report to the above building that matches your bus line *listed on the back*.
2. Line up the students against the lockers.
3. Remain in the building, helping supervise and announcing when the buses arrive.

DIRECTIONS TO OFFICE STAFF

1. Call transportation (X1515) by 3:00 p.m. if it is raining.
2. Make a P.A. announcement signifying a rainy day bus schedule and review the procedures.

Rainy Day Teacher Building and Bus Line Assignments



100 Building: Kerns

HI 1 Nowak, Bissot, Newell

HI 2 Reince, Duncan, Brekke

HI 3 June, Gilbreath, Fujimura

A Building: Perruccio

HI 4 McGarry, Tom, Nolan, Blaigaich

HI 5 Maine, Higginbotham, Egelko

HI 6 Cascio, Traver, Weinberg

200 Building: Borja

HI 7 Bergeon-Birge, McVay, Chevalier

HI 8 Murrillo, Crevelli, Sojka

HI 9 Hartley, Buksa, Gale

HI 10 Boekelheide, Hoops, Christensen

300 Building: Ryan

HI 11 Porazzo, Norman, Dodson

HI 12 Hines, Wilkie, Blair

HI 13 Mueller, Lester, Morton

Front of School: Guadagno, Baurmann, Pendray, Perez – monitor the flow of students and traffic in the front of the school.

Sidewalk: Canup assists Davis, Holland and Lane with buses on sidewalk.