



Late Bus Pass Plan

The late student busses leave at 4:30 Monday through Thursday, to accommodate students attending the Homework Center, sports practice, supervised club, or after school detention with specific teachers. One challenge that we face is students who leave campus and visit the 7-Eleven center across the street. This causes concern for unsupervised children's safety. This plan is necessary to control the number of students leaving campus at 3:30 and returning at 4:20 to take the late bus. Adhering to this plan will also limit the number of students roaming around the campus between 3:30 and 4:20.

Teachers can hold detentions or work with students in their classrooms after school. If the detention or tutoring, etc. will last until 4:20, the teacher can get late bus passes for students from the assistant principal prior to the day they will need the late bus passes. (See procedures below for detentions that release students prior to 4:20.)

Club advisors and those holding after school activities can also get late bus passes. If the club meeting lasts until 4:20, the advisors can get passes from the assistant principal prior to the day they will need them. (See procedures below for club meetings that release students prior to 4:20.)

Coaches should get a supply of late bus passes once they begin their practices after school.

Procedures

If a teacher dismisses a student prior to 4:20, the teacher **SHOULD NOT give the student a late bus pass**. (Students often take their late bus pass, leave campus, and return again.)

Instead, send the student to the Study Center with a pass stating where they are coming from and the time they left your room. The student will work in the Study Center until 4:20. At that time, the student will receive a bus pass from the teacher(s) assigned to monitor the Study Center that day.

Students who are found wandering the campus; returning from off-campus; or those who report to the office or busses without a note or pass will be issued a point. Repeat offenders will receive parent contact and appropriate disciplinary action.